

Proforma for creating Govt. email ID

All columns are mandatory except Login-id column and data should be filled as per suggested format for respective columns

First Name	Last Name	Designation	Department name	State	Country code	Mobile No. (10 Digits)	Date of Retirement	Login-id	Preferred e-mail ID (Max. 30 Characters)	Date of Birth
						<Mandatory and same mob no. can't be used for any other mail-id under kerala.gov.in>	DD-MM-YYYY	(Please leave it blank)	designation.dept@kerala.gov.in	DD-MM-YYYY
			Rural Development Department	Kerala	91					
			Rural Development Department	Kerala	91					
			Rural Development Department	Kerala	91					

Place :

Date:

Name & Designation of Head of Office

In the case of “**Preferred email id**”, use this format designationblock.rdd@kerala.gov.in

Eg: for Vamanapuram Block, bdovamanapuram.rdd@kerala.gov.in or bdovpm.rdd@kerala.gov.in, hcvamanapuram.rdd@kerala.gov.in, hcvpm.rdd@kerala.gov.in etc.