

**PROCEEDINGS OF THE COMMISSIONER FOR RURAL DEVELOPMENT,**  
**SWARAJ BHAVAN, THIRUVANANTHAPURAM**

(Present : K.V.Mohankumar, I.A.S)

Sub:- The Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal) Act 2013 – Internal complaint committee re-constituted – Orders issued.

Ref:- 1) The Sexual Harassment of women at work place (Prevention, prohibition and Redressal) Act 2013 (with effect from 09.12.2013).  
2) Proceedings No. 29719/DP4/14/CRD dated: 03.03.2014

Order No. 21452/DP4/15/CRD

Dated: 23.12.2015

As per the Act read as 1<sup>st</sup> paper above, Government of India have issued direction to constitute an Internal Complaint Committee at every work place. The Act provides Prevention, Prohibition and Redressal of complaints of sexual harassments and for matter connected there with or incidental thereto. In this circumstances in compliance with the Act 2013 the Internal Complaint Committee (ICC) at Commissionerate of Rural Development, Swaraj Bhavan, Thiruvananthapuram is reconstituted as follows.

Presiding Officer	:	Smt.N.Sobha State Co-ordinator (DWCRA) Commissionerate of Rural Development Swaraj Bhavan, Kowadiar P.O. Thiruvananthapuram. Mob: 9495624588
Senior Member	:	Smt.R.Shyni State Co-ordinator (WCP) Commissionerate of Rural Development Swaraj Bhavan, Kowadiar P.O. Thiruvananthapuram. Mob: 9447496237
Members	:	Sri.V.Mohanakrishnan Administrative Assistant Commissionerate of Rural Development Swaraj Bhavan, Kowadiar P.O. Thiruvananthapuram. Mob: 9447924898
	:	Smt.S.Lalithakumari Accounts Officer Commissionerate of Rural Development Swaraj Bhavan, Kowadiar P.O. Thiruvananthapuram. Mob: 9846706063

Ex Officio Member

: Adv.Swapna George  
House No. 304  
Deviprasadam,  
Prasanth Nagar, Ulloor,  
Medical College P.O.  
Thiruvananthapuram  
Mob: 9447000079

The Internal Complaint Committee (ICC) shall receive complaint from female employees, conduct inquiry into complaint and submit inquiry report to the Head of the Department. The Internal Compliant Committee shall have the same powers as are vested in a civil court under the code of civil procedure in respect of the following matters.

- a) Summoning and enforcing the attendance of any person and examining him on oath.
- b) Requiring the discovery and production of documents and
- c) Any other matter which may be prescribed.
- d) The inquiry under shall be completed within a period of ninety days.

The Internal Complaint committee shall also submit an annual report to Principal Secretary, Local Self Government Department on the complaints received and action taken thereon. The DP4 seat which dealt with gender and related subject will assist the Internal Complaint Committee and its work in accordance with the rules.

Sd/-

Commissioner for Rural Development

Copy to:-

1. C.A to Commissioner for Rural Development
2. C.A to Additional Development Commissioner I & II
3. C.A to Senior Administrative Officer & Senior Finance Officer
4. All Joint Development Commissioners
5. All Assistant Development Commissioners
6. DP (Planning & Monitoring)
7. All Committee Members
8. Office copy/Stock fil.

Forwarded/By Order

Junior Superintendent